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## AGENDA

**Committee** APPOINTMENTS COMMITTEE - PRINCIPAL SOLICITOR  
(LITIGATION) OM2

**Date and Time  
of Meeting** TUESDAY, 12 MARCH 2024, 10.00 AM

**Venue** LEADERS CONFERENCE ROOM, LEVEL 5, COUNTY HALL

**Membership** Councillor Weaver (Chairperson)  
Councillors Ferguson-Thorne, Merry, Robson, Shimmin

### 1 **Apologies for Absence**

To receive apologies for absence.

### 2 **Declarations of Interest**

To receive any declarations of interest in accordance with the Members' Code of Conduct.

### 3 **Minutes** (*Pages 3 - 4*)

To approve the minutes of the meeting held on the 20 February 2024 as a correct record.

### 4 **Exclusion of the Public**

Information included in the following item is not for publication pursuant paragraphs 12 and 13 of Part 4, Schedule 12A of the Local Government Act 1972

### 5 **Appointment of the Principal Solicitor (Litigation) OM2**

To consider the shortlisting of candidates for the post of Principal Solicitor (Litigation) OM2.

***To Follow***

### 6 **Date of the Next Meeting - TBC**

**D Marles**

**Interim Monitoring Officer**

Date: Wednesday, 6 March 2024

Contact: Kate Rees, 02920 872427, KRee@cardiff.gov.uk



APPOINTMENTS COMMITTEE - PRINCIPAL SOLICITOR (LITIGATION) OM2

20 FEBRUARY 2024

Present: Councillor (Chairperson)  
Councillors Ferguson-Thorne, Merry, Robson, Shimmin and Weaver

1 : ELECTION OF CHAIR

RESOLVED: That Councillor Chris Weaver be appointed as the Chairperson.

2 : APOLOGIES FOR ABSENCE

There were no apologies for absence.

3 : DECLARATIONS OF INTEREST

No declarations of interest were received.

4 : TERMS OF REFERENCE

To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services, in accordance with the Employment Procedure Rules and any other relevant Council policies and procedures.

5 : EXCLUSION OF THE PUBLIC

RESOLVED: That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of the exempt information as defined in Part 4 of Schedule 12A of the Local Government Act 1972 and as described below:-

Paragraph 12 – Information relating to an applicant to become an employee of the Authority; and

Paragraph 13 – Information which was likely to reveal the identity of an individual.

6 : APPOINTMENT OF PRINCIPAL SOLICITOR (LITIGATION) OM2

The Appointments Committee was convened to consider the longlisting of candidates for the appointment to the post of Principal Solicitor OM2. The Committee reviewed 5 applications received and considered how each of the candidates met the essential competencies from the Behavioural Competencies Framework and Role Profile, and identified those candidates to be recommended to go forward to the Technical Assessment.

RESOLVED: That Candidates 60008, 59789 & 58937 be put forward to the Technical Assessment.

7 : DATE OF NEXT MEETING - 12 MARCH 2024 AT 10:00 AM